



**LISBETH A. BORGMANN**

**Clerk of the Allen Circuit and Superior Courts**

Allen County Courthouse ♦ 715 S. Calhoun Street ♦ Fort Wayne, Indiana ♦ 46802

**NOTICE**

**E-Filing Process to Probate Wills**

**Beginning on February 6, 2017, all Wills and Codicils are to be submitted to the Allen Superior Court in the following way:**

1. The ORIGINAL Will and any Codicil(s) are to stay in the possession of the petitioner or the petitioner's lawyer.
2. The Court form "Petition to Probate of Will" has been amended and is available on the Clerk's website. It now includes the following statement:

*"An electronic copy of the will and any codicil(s) are submitted to the Court. The original of these documents are in the possession of the petitioner or the petitioner's lawyer, and will be retained for the duration of any estate administration or at least 3 months from the date admitted to probate, whichever period is longer."*

3. The Court will continue its practice of placing a "stamped" order admitting the will to probate directly on the submitted document. This will be done electronically as with all other orders in the e-filing process.

**The Allen Superior Court welcomes any suggestions or discussion regarding this procedure.**

Judge Stanley A. Levine  
Allen Superior Court

Magistrate Philip E. Houk  
Allen Superior Court