



BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEN

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NELSON PETERS LINDA K. BLOOM THERESE BROWN

MINUTES

Commissioners' Legislative Session

10:00 a.m. Friday, July 17, 2015

Council Chambers Courtroom – Citizens Square

Commissioners Present: Nelson Peters, Therese Brown and Linda Bloom

Others Present:	Chris Cloud	Commissioners Office
	Mike Green	Commissioners Office
	Bill Fishing	County Attorney
	Mindy Waldron	Health Department
	Beth Dlug	Election Board
	Amy Scrogam	Election Board
	Bob Bolenbaugh	Purchasing
	Charity Murphy	HR – Risk Mgmt.
	Bill Hartman	Highway Department
	Mike Thornson	Highway Department
	Dan Allen	Highway Department
	Tom Craig	Beam Longest & Neff
	Al DeWalinay	Beam Longest & Neff
	Michael Cox	Beam Longest & Neff
	Sara Wagner	
	Julie Craig	Coverdale Road Homeowners

Commissioner Peters called the meeting to order at 10:03 AM. Commissioner Peters led the meeting with the Pledge of Allegiance and a moment of silence.

- 1. Approval of the minutes of July 10, 2015.** Commissioner Brown made a motion to approve the minutes of July 10, 2015. Commissioner Bloom seconded the motion. Motion carried 3-0.
- 2. Approval of license agreement between the Board of Commissioners and Park Center, Inc. for mental health/addiction counseling.** Mindy Waldron, Administrator for Health Department, presented this item. She stated that about 1 year ago they started a pilot project with Park Center and a couple of other partner agencies as well to provide some specific mental health services at their medical annex one a week. It started out as maybe one patient and then it grew mainly for our refugee clients that are coming usually from impoverished areas. They have a lot of anxiety, depression and a lot of addictions. A good portion that we see have co-morbidity issues. We started thinking about how we could provide that there. Referrals often don't work when you send someone somewhere else they often don't go because the comfort level is not there, the language speaking isn't there. We started this partnership and it worked very well. We are now seeing multiple patients a week that will agree to the referrals, sometimes 3-5. We make the referrals under our health commissioner's standing orders. We have an assessment we do for all patients and then we slot them into appointments. As we expanded the services, Park Center asked to be able to secure funding for them to provide the counselor to do it. They really need to show that these are generally sort of permanent or structured program. They provide grant funding through a number of agencies to do this. There is no cost to us. They do billing, they do their own services. We just provide the space. They asked that we do what they do with Neighborhood Health Clinic is to engage in a license agreement. They pay a very small nominal amount to make it seem like a secure program. It also covers our costs in providing that space to them (a computer, desk and those

types of things). It's a very small amount and their CEO has already signed their version and we have all agreed on the language. Commissioner Brown made a motion to approve the of license agreement between the Board of Commissioners and Park Center, Inc. for mental health/addiction counseling. Commissioner Bloom seconded the motion. Motion carried 3-0.

- 3. Approval of software license and service agreement between the Board of Commissioners and KNOWiNK on behalf of the Election Board. Cost - \$466,725.** Beth Dlug, Director of Elections for Election Board, presented this item. This contract would allow the Election Board to move forward with electronic poll books. This contract will not only cover the initial cost of installation, support and training, but also an additional 3 years of annual support for the software that goes with the poll books. The Election Board has met and signed an order authorizing the use of electronic poll books in Allen County and we are ready to with the municipal elections in November. County Council appropriated the funds yesterday so the final hurdle here is to get the contract signed by the Commissioners. Commissioner Brown asked Beth at what point she believed the breakeven would be for what the cost was. Beth stated they expect to see the reduction in the amount of poll workers needed at the polling locations. There will also be some cost reductions that will be in budgets other than hers. That will be in Voter Registration because they will no longer have to process paper poll books. We have to go here before we can even have the discussion of vote centers. Commissioner Peters asked about the discussion yesterday with County Council regarding the number of bids vs. the number of folks who could have bid. Beth stated they had 5 vendors that would be available to give us a quote and that's because they have to be certified in the state of Indiana. One has a certified product that they did not want to bid for us because they thought it would not meet our needs. They wanted us to look at a bid for something that is not yet certified and we did not want to do that. Two other vendors said that the RFP was a time consuming process and they were not interested in spending that much time on the RFP. There weren't convinced that they could win. Commissioner Peters asked what happens to the maintenance fees at the end of 3 years. Beth stated the maintenance fee is for the software. Actually, the electronic poll books themselves are going to be on iPads. What we are paying for is the software. There is some kind of risk always in any kind of company that you are going to go into business with that that is not going to continue but the State of Indiana has an escrow agreement for the source code. Commissioner Brown asked if the iPads were included in this purchase. Beth stated yes plus the internet connections and everything to put it into place. Commissioner Peters asked at what point do the poll workers get trained and who comes in to do it. Beth stated the vendor will come in to do the training. They have had over 50 installations in eight states and we repeatedly heard from people who were using it how easy it is to train in 30 minutes or less. Commissioner Bloom asked if there were other users in the state. Beth stated there are over 30 Indiana counties using poll books. Commissioner Brown made a motion to approve the of software license and service agreement between the Board of Commissioners and KNOWiNK on behalf of the Election Board. Cost - \$466,725. Commissioner Bloom seconded the motion. Motion carried 3-0.
- 4. Approval of Bid award for waste hauling at county owned buildings to Republic.** Robert Bolenbaugh, Purchasing Director, presented this item. He stated our waste hauling contract with Republic Services ends the end of this month. This was put out to bid and Republic was the low bidder. Commissioner Bloom made a motion to approve the Bid award for waste hauling at county owned buildings to Republic. Commissioner Brown seconded the motion. Motion carried 3-0.
- 5. Approval of property, casualty, and volunteer insurance policies.** Charity Murphy, Risk Manager, presented this item. These are for the policy year running July 8, 2015 through July 7, 2016. The premiums did not increase at all this year. We had approximately a 7% decrease in premiums which, for the property and casualty programs, that enabled us to look into a volunteer insurance program which we have not had in past but we saw a need because there was a vulnerability there for certain classes of volunteers. For instance, Homeland Security volunteers. So we were able to secure that policy as well because of the decrease in premiums. Commissioner Brown made a motion to approve the property, casualty, and volunteer insurance policies. Commissioner Bloom seconded the motion. Motion carried 3-0.
- 6. Approval of Agreement between the Board of Commissioners and USI Consultants, Inc. for Site Design of Salt Barn for the Allen County Highway Department. Cost - \$18,500.** Bill Hartman, Highway Director, stated this includes a site survey, site plans, permits, including a FAA permit, and bid

documents and bidding services. Commissioner Bloom made a motion to approve the Agreement between the Board of Commissioners and USI Consultants, Inc. for Site Design of Salt Barn for the Allen County Highway Department. Cost - \$18,500. Commissioner Brown seconded the motion. Motion carried 3-0.

- 7. Approval of Corporate Deed from the Board of Commissioners to the City of Fort Wayne for right of way along Auburn Rd., on the East side, South of Wallen Rd.** Bill Hartman, Highway Director, stated that several years ago when we relocated Wallen Road and added a bridge structure, we bought 3 homes and demolished them as part of that project. They were all in flood plain and adjacent to the new bridge construction. In that right of way, AEP asked for an easement and we are just better off to transfer this at this point to the City of Fort Wayne. The new bridge is north of there so there is not really involvement in anything we need to do there. We have been mowing those properties all these years too. The next step will be to dedicate the rest of those properties to the City of Fort Wayne for maintenance. Commissioner Brown made a motion to approve the Corporate Deed from the Board of Commissioners to the City of Fort Wayne for right of way along Auburn Rd., on the East side, South of Wallen Rd. Commissioner Brown seconded the motion. Motion carried 3-0.
- 8. Approval of easement documents between the Board of Commissioners and AEP.** County Attorney Bill Fishing stated that AEP has been upgrading their power transmission lines all over the county. One of theirs runs up north through the Coliseum area. These documents are for approval of parcels 62, 64, 66, 67, 68a and 68b. In addition to the approval, this form is an AEP form which requires only the president of the board signing. He requested the Commissioners give authority to the president to execute these documents. They are paying for these grants. We are getting slightly more than \$40,000. Commissioner Brown made a motion to approve the easement documents between the Board of Commissioners and AEP. Commissioner Bloom seconded the motion and gave authority for the President to sign. Motion carried 3-0.
- 9. Approval of Amendment to Allen County Code Title 7 (Purchasing) – Article 2 (Purchasing Department).** Chris Cloud, Executive Assistant, stated that in the most recent session of the general assembly, they raised the threshold for minimum requirements on bids. So rather than changing all our numbers around in our purchasing schedule, we've added the caveat that the purchasing schedule may be waived if approval is granted by the Board of Commissioners and approval is not otherwise inconsistent with state statute. The flexibility is now there that if you would prefer to use the states threshold as opposed to our threshold, you may do so. Commissioner Brown made a motion to approve the Amendment to Allen County Code Title 7 (Purchasing) – Article 2 (Purchasing Department). Commissioner Bloom seconded the motion. Motion carried 3-0.
- 10. Approval of claims submitted for payment.** Commissioner Brown made a motion to approve claims submitted for payment. Commissioner Bloom seconded the motion. Motion carried 3-0.
- 11. Other Business:**
Approval of Resolution by the Board of Commissioners recommending the Town of Huntertown Town Council expand the Utility Service Board to 5 members. Commissioner Peters stated that they were asked by a number of folks given the potential for the expansion of the Huntertown sewer district to weigh in on the possibility of expanding the Utility Board in Huntertown from 3 members to 5 members. The plea that was made from folks in Eel River Twp. was that the only representation that they really had was through the Allen County Board of Commissioners. We have crafted a Resolution that resolves to go to the Huntertown Town Council and suggests that they consider 5 members on their Utility Board instead of the current 3. Commissioner Brown stated that ultimately, as a Resolution, this is just a suggestion. The municipality has the ability to do what they see fit within their jurisdiction. The suggestion is not meant to be anything more than that but also to give the individuals within the service area the opportunity to have a voice, as Commissioner Peters said. Commissioner Brown made a motion to approve the Board of Commissioners Resolution recommending the Town of Huntertown Town Council expand the Utility Service Board to 5 members. Commissioner Bloom seconded the motion. Motion carried 3-0.

12. Approval to waive the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of July 17, 2015. Commissioner Brown made a motion to approve waiving the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of July 17, 2015. Commissioner Bloom seconded the motion. Motion carried 3-0.

13. Comments from the Public.

Julie Craig, resident from the corner of Coverdale and Ferguson Roads in Allen County, and representing the homeowners from the street, addressed the Commissioners regarding problems they are having because of the Coverdale Road widening project. She requested a copy of letters and pictures containing the issues they are having because of this project be placed in the public record to document future problems that are being expected. She stated this project has caused new problems that did not exist before. She said they are asking that these problems be resolved prior to the signing off of this project.

Issues they would like addressed are - drainage problems, erosion, massive ditches built to accommodate run-off, standing water up to two weeks, pools of water in front of all homes on Coverdale Road at every culvert pipe, safety issues with loose unstable gravel, steep angles, unsafe guardrails, hidden driveways, no speed limit signs, unsafe mowing conditions. They are requesting a commitment from the Commissioners to maintain the weeds on a weekly basis along with a contact name provided with a phone number of the person to call to have this done. They would like the speed limit on Coverdale to be posted at 50mph and 45mph at the split at Ferguson intersection. They would like the installation of solar powered streetlight at the corner of Airport Expressway and Coverdale Road.

14. Motion to Adjourn. Meeting adjourned at 10:49 a.m.

Allen County does not discriminate because of disability in the admission to, or treatment or employment in, its programs or activities. The Human Resources Director has been designated to coordinate compliance with nondiscrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided therein, and Allen County's ADA policy is available from the ADA Coordinator. Suggestions on how the County can better meet the needs of persons with disabilities may be submitted to the ADA coordinator at: Human Resources Department, 200 East Berry Street, Suite 380, Fort Wayne, IN 46802, or by phone at (260) 449-7217.