



BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEN

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NELSON PETERS LINDA K. BLOOM THERESE BROWN

MINUTES

Commissioners' Legislative Session

10:00 a.m. Friday, October 9, 2015

Council Chambers Courtroom – Citizens Square

Commissioners Present: Nelson Peters, Therese Brown and Linda Bloom

Others Present:	Chris Cloud	Commissioners Office
	Mike Green	Commissioners Office
	Bill Fishing	County Attorney
	Dan Freck	Bldg. Grounds
	Mike Thomson	Highway Dept.
	Kim Herman	Huntington County resident

Commissioner Peters called the meeting to order at 10:05 AM. Commissioner Peters led the meeting with the Pledge of Allegiance and a moment of silence.

- 1. Approval of the minutes of October 2, 2015.** Commissioner Bloom made a motion to approve the minutes of October 2, 2015. Commissioner Brown seconded the motion. Motion carried 3-0.
- 2. Approval of contract extension for generator preventative maintenance between the Board of Commissioners and Cummins Crosspoint. Cost - \$2,428.16.** Dan Freck, Director of Buildings and Grounds, presented this item. He stated this is an extension of the current contract with Cummins Crosspoint who does the preventative maintenance on the county owned generators. Currently there are 5 locations with 6 generators for surrounding departments. They do 2 visits per year with 1 light inspection and 1 full service toward the seasonal to get us ready for the upcoming weather. They are a good company and we've been with them a good amount of time. We just try to do an extension once or twice and then we put it out for bid again. This is a 1 year extension. Commissioner Bloom made a motion to approve the contract extension for generator preventative maintenance between the Board of Commissioners and Cummins Crosspoint. Cost - \$2,428.16. Commissioner Brown seconded the motion. Motion carried 3-0.
- 3. Approval of mechanical design services agreement between the Board of Commissioners and Design Collaborative. Cost - \$3,700.** Dan Freck, Director of Buildings and Grounds, presented this item. He stated we are looking at an engineering service down at the AC Jail/Justice Center in the basement mechanical room. We have received a couple of calls from Richard Hammond, Director of Maintenance down there about excessive heat in that room. That room does house a lot of our mechanical for the jail itself. We have noticed an amount of heat that is starting to build up in there. Engineering Services will do some calculations and give us some guidelines to help relieve that temperature and keep it down at somewhat of a constant temperature throughout the year. We do believe that this might be something that we should be able to do most, if not all, in house. Once we do the calculations and scope of work from them we will proceed in getting it corrected. Commissioner Peters asked Dan if in his estimation is it likely that the total project cost could come in around \$35,000. Dan stated that at his cost he would have to say no. We have exhaust already in place and we will probably do some ducting above these compressor units so that it will exhaust strictly right out. He said it should not be that amount of money. Commissioner Brown made a motion to approve the mechanical design services agreement between the Board of Commissioners and Design Collaborative. Cost - \$3,700. Commissioner Bloom seconded the motion. Motion carried 3-0.

4. **Approval of Supplemental Agreement # 1 for additional PE Services between the Board of Commissioners and USI Consultants, Inc. for Salt barn at Deer Run Park, Project # 0005809. Cost - \$5,100.00 (Increase).** Mike Thornson with the County Highway Department presented this item. He stated this supplemental agreement is necessary to expand the engineering and design to incorporate some drainage and water quality requirements of the county surveyor's office. Commissioner Bloom made a motion to approve Supplemental Agreement # 1 for additional PE Services between the Board of Commissioners and USI Consultants, Inc. for Salt barn at Deer Run Park. Commissioner Brown seconded the motion. Motion carried 3-0.
5. **Approval of Change Order # 1 for Bid Ref # 11-15, HMA Resurface Ernst Rd from Aboite Rd to Homestead Rd, Project # 0701015, and Ernst Rd Improvements from Homestead Rd to ± 1,600 feet east, Project # 1300506. Cost - \$13,379.59.).** Mike Thornson with the County Highway Department presented this item. He stated part of this contract did involve removing some rubble from the right of way area and in the course of removing the rubble a water well was discovered on the north side in the right of way that DNR requires to be properly abandoned and capped. On the south side under a rubble pile there was an old foundation from a house from who knows how far back and a basement that had to be filled. Commissioner Brown made a motion to approve Change Order # 1 for Bid Ref # 11-15, HMA Resurface Ernst Rd from Aboite Rd to Homestead Rd, Project # 0701015, and Ernst Rd Improvements from Homestead Rd to ± 1,600 feet east, Project # 1300506. Cost - \$13,379.59.). Commissioner Bloom seconded the motion. Motion carried 3-0.
6. **Approval for Bid award for Bid Ref # 19-15 for Salt Storage Building at Deer Run Wilderness Area County Park, Project # 0005809.** Mike Thornson with the County Highway Department presented this item. He stated Beer and Slabaugh were the lowest of 2 bidders and their bid was just a little bit under the engineers estimate. Commissioner Brown made a motion to approve the Bid Ref # 19-15 for Salt Storage Building at Deer Run Wilderness Area County Park. Commissioner Bloom seconded the motion. Motion carried 3-0.
7. **Approval of Employee Vacation Bank on behalf of the Sheriff's Department.** Chris Cloud, Executive Asst., stated the Sheriff's Department has requested creation of a vacation pay bank and it complies with county policy. Commissioner Brown made a motion to approve the Employee Vacation Bank on behalf of the Sheriff's Department. Commissioner Bloom seconded the motion. Motion carried 3-0.
8. **Approval of claims submitted for payment.** Commissioner Brown made a motion to approve the claims submitted for payment today in the amount of \$523,286.64. Commissioner Bloom seconded the motion. Motion carried 3-0.

9. **Other Business:**

Drainage Board Change – Commissioner Peters stated they have discussed the possibility of swapping Commissioners on the drainage board with himself going on the board in place of Commissioner Bloom. Commissioner Brown made a motion to approve changing Drainage Board members from Commissioner Bloom to Commissioner Peters. Commissioner Bloom seconded the motion. Motion carried 3-0.

Approval of Plat for Grey Oaks Section III for Signature:

Commissioner Brown made a motion to approve the Plat for signature. Commissioner Bloom seconded the motion. Motion carried 3-0.

10. **Approval to waive the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of October 9, 2015.** Commissioner Brown made a motion to approve waiving the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of October 9, 2015. Commissioner Bloom seconded the motion. Motion carried 3-0.

11. Comments from the Public. Kim Herman, Huntington County resident, spoke about a project initiated by the Drainage Board for work done along the Little River in Huntington County and how it has adversely affected her property.

12. Motion to Adjourn. Meeting adjourned at 10:32 a.m.

Allen County does not discriminate because of disability in the admission to, or treatment or employment in, its programs or activities. The Human Resources Director has been designated to coordinate compliance with nondiscrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided therein, and Allen County's ADA policy is available from the ADA Coordinator. Suggestions on how the County can better meet the needs of persons with disabilities may be submitted to the ADA coordinator at: Human Resources Department, 200 East Berry Street, Suite 380, Fort Wayne, IN 46802, or by phone at (260) 449-7217.