



BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEN

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NELSON PETERS LINDA K. BLOOM THERESE BROWN

MINUTES

**Commissioners' Legislative Session
10:00 a.m. Friday, November 20, 2015
Council Chambers Courtroom – Citizens Square**

Commissioners Present: Nelson Peters, Linda Bloom and Therese Brown

Others Present:	Chris Cloud	Commissioners Office
	Mike Green	Commissioners Office
	Bill Fishing	County Attorney
	John Feighner	County Attorney – Sheriff Dept.
	Kim Bowman	DPS
	Pat Fahey	DPS
	Paul Blisk	DPS
	Ben Roussel	DPS
	Ed Steenman	IT
	Bill Hartman	Highway Department
	Dan Freck	Bldg. – Grounds
	Ron Lovellette	Lafayette Twp. Homeowners
	Pat Lovellette	Lafayette Twp. Homeowners
	Ron Lovellette	Lafayette Twp. Homeowners
	Andrew Abbring	Lafayette Twp. Homeowners

Commissioner Peters called the meeting to order at 10:08 AM. Commissioner Peters led the meeting with the Pledge of Allegiance and a moment of silence.

- 1. Approval of the minutes of November 13, 2015.** Commissioner Bloom made a motion to approve the minutes of November 13, 2015. Commissioner Brown seconded the motion. Motion carried 3-0.
- 2. Approval of Professional Services Agreement between the Board of Commissioners and Professional Jail Medical Care LLC on behalf of the Sheriff's Department.** John Feighner, County Attorney, presented this item. He stated this agreement is for a 3 year term with the Professional Jail Medical Care. Dr. Paul Blusys has been the longtime director of the medical services at the Allen County Jail. We have been very satisfied with the services and efficiencies. This is a renewal for a 3 year period which would extend through the Sheriff's term in office for the first term and the annual amount is \$197,500 and they are responsible for paying their professional liability insurance for the doctors but not the nurses. We have a separate policy for the nurses that cover any claims that are medical negligent claims or malpractice not the civil rights claim. We have had very few claims involving the jail doctor in the past. Maybe four in the last eight years. It is the Sheriff's recommendation that we approve and renew the contract. Commissioner Brown made a motion to approve the Professional Services Agreement between the Board of Commissioners and Professional Jail Medical Care LLC on behalf of the Sheriff's Department. Commissioner Bloom seconded the motion. Motion carried 3-0.
- 3. Approval of Amendments to Allen County Code Title 3 (Zoning Ordinances) – Articles 2 (Zoning Districts), Article 3 (Development Processes and Standards), Article 4 (Additional General Standards), and Article 5 (Administration) on behalf of the Department of Planning Services.** Pat Fahey, Department of Planning Services, presented this item. He stated this is this year's set of technical amendments to county zoning ordinance. As was done last year after the replacement ordinances went into effect, we identified items that either were not clear based on the use of the ordinances so far or address

issues that came up since the effective date of the replacement ordinances or the effective date of last year's amendment. Some items have been added based on the work staff has done with Clarion Associates on the creation of an interactive zoning ordinance. We also had a number of required amendments to the flood plain provisions that we were directed to make by the State Department of Natural Resources. These technical amendments are being made to both the County and the Fort Wayne zoning ordinances. They are proposed to be effective January 1, 2016. Staff feels that these are all non-substantive revisions. We will be looking at substantive amendments starting next year. These amendments have been recommended for approval by both the Fort Wayne Plan Commission and the County Plan Commission. They will be going to the Fort Wayne Common Council hopefully next week. Staff feels these are ready for the Commissioners approval. Commissioner Brown made a motion to approve the Amendments to Allen County Code Title 3 (Zoning Ordinances) – Articles 2 (Zoning Districts), Article 3 (Development Processes and Standards), Article 4 (Additional General Standards), and Article 5 (Administration) on behalf of the Department of Planning Services. Commissioner Bloom seconded the motion. Motion carried 3-0.

- 4. Approval of Software Acquisition Agreement between the Board of Commissioners and Low Associates to acquire PATI and mPATI software.** Ed Steenman, IT Director, presented this item. He stated this agreement is kind of unique and is a story of government doing something good. Ed gave some history of how this came to be. About 6 or 7 years ago the Treasurer and the Auditor came to IT and said they have a lot of tax information and property information and we have the public, including the Realtor community, calling us and coming to the office needing this information and we want to be able to provide it to them. Through the collaboration of the Assessor, the Auditor, the Treasurer, IT, and GIS the Public Access Tax Information system or PATI was developed. It has been recognized as an excellent system. We have given the software to Porter County and Dekalb County. Having been around since 2009, it has been enhanced with mPATI (mobile PATI) to address the need for smart phones. That has been noticed by Low Associates who is the vendor for our tax system. They would like to buy PATI from Allen County, take over its support, sell it make it part of our product line, make it available to the other counties that we serve, they serve 45-50 counties in Indiana. That is why we are here today. They have looked under the hood and they feel very confident that they can maintain the software as well as enhance it going forward to make as much use of the data that we maintain every day and make it available to the public. This agreement was prepared to allow them to acquire the product. Their payment to us directly is \$1 but the County will received compensation in the form of reduced support payments. The County has spent about \$16,000 in developing PATI and mPATI over the life. The installation of the software from Low's point of view is a \$20,000 cost. We don't have to pay that. Other counties that purchase the software will. The software support is a population based cost. For a county the size of Allen County that cost would be \$20,000 per year. They are for the next 5 years giving us a \$7,000 discount. As other counties purchase this new module from Low's, they will give Allen County a further \$500 per year discount for a period of 5 years for each county that makes that purchase. Commissioner Bloom made a motion to approve the of Software Acquisition Agreement between the Board of Commissioners and Low Associates to acquire PATI and mPATI software. Commissioner Bloom seconded the motion. Motion carried 3-0.
- 5. Approval of Encroachment Agreement between Board of Commissioners and Saddle Creek Development, LLC for subdivision sign in right of way.** Bill Hartman, Highway Director, presented this item. This is a sign on Witmer Road for Saddle Creek and our department has look at it and it doesn't cause any obstruction of vision to the public on Witmer. Commissioner Bloom made a motion to approve the Encroachment Agreement between Board of Commissioners and Saddle Creek Development, LLC for subdivision sign in right of way. Commissioner Brown seconded the motion. Motion carried 3-0.
- 6. Approval of Interlocal Agreement between the Board of Commissioners and the Town of Leo-Cedarville for miscellaneous services and materials.** Bill Hartman, Highway Director, presented this item. He stated this has a 1.3 multiplier but they have approved it. Commissioner Bloom made a motion to approve the Interlocal Agreement between the Board of Commissioners and the Town of Leo-Cedarville for miscellaneous services and materials. Commissioner Brown seconded the motion. Motion carried 3-0.
- 7. Sign Request – Requested By Brian Sechler – “Stop” sign**

 - a. Second Street Alley at Second St – Spencerville Rd to Water St**

Bill Hartman, Highway Director, stated this alley has enough traffic that it is more like a street than an alley. Brian felt it warranted a stop sign. Commissioner Brown made a motion to approve the sign request. Commissioner Bloom seconded the motion. Motion carried 3-0.

8. **Approval of Memorandum of Understanding between the Board of Commissioners, the Allen County Courthouse Preservation Trust and the Allen County Public Library for the digitization and storage of historical courthouse documents.** Chris Cloud, Executive Assistant, stated this agreement allows Preservation Trust and the library to work together on finding a suitable permanent home in their archives for what are basically historical architectural drawings of the courthouse. Commissioner Brown made a motion to approve the Memorandum of Understanding between the Board of Commissioners, the Allen County Courthouse Preservation Trust and the Allen County Public Library for the digitization and storage of historical courthouse documents. Commissioner Bloom seconded the motion. Motion carried 3-0.
9. **Approval of claims submitted for payment.** Commissioner Bloom made a motion to approve the claims submitted for payment today in the amount of \$1,325,606.99. Commissioner Bloom seconded the motion. Motion carried 3-0.

10. Other Business:

Plat for Approval – Villas at Summit Reserve – Sec. 1. Commissioner Brown made a motion to approve the Plat. Commissioner Bloom seconded the motion. Motion carried 3-0.

11. **Approval to waive the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of November 20, 2015.** Commissioner Brown made a motion to approve waiving the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of November 20, 2015. Commissioner Bloom seconded the motion. Motion carried 3-0.
12. **Comments from the Public.** Pat Lovellette of Lafayette Twp. spoke in opposition to the Crown Transport zoning change request. Drew Abbring of Lafayette Twp. spoke in opposition to the Crown Transport zoning change request.

13. Motion to Adjourn. Meeting adjourned at 11:07 a.m.

Allen County does not discriminate because of disability in the admission to, or treatment or employment in, its programs or activities. The Human Resources Director has been designated to coordinate compliance with nondiscrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided therein, and Allen County's ADA policy is available from the ADA Coordinator. Suggestions on how the County can better meet the needs of persons with disabilities may be submitted to the ADA coordinator at: Human Resources Department, 200 East Berry Street, Suite 380, Fort Wayne, IN 46802, or by phone at (260) 449-7217.